

## News from

### *General*

Three committees of the Junior Members Round Table are working on problems of interest to college and reference libraries. These problems include local indexes in American libraries, lending collections of professional literature, and a plan for the exchange of duplicate material among libraries.

Chairmen of the committees are as follows:

Duplicate Exchange: John M. Connor, Medical Library, Columbia University, New York City

Lending Collections of Professional Literature: Walter H. Kaiser, Graduate Library School, University of Chicago

Local Indexes in American Libraries: Mrs. Norma O. Ireland, 433 East Valley View, Altadena, Calif.

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Special ballots for election of officers of the Association of College and Reference Libraries will be available at the A.C.R.L. information desk during the Cincinnati conference, May 26 to June 1. Members may vote at any time up to the general session, Thursday afternoon. Other members may vote at the business meeting when the polls will close. A check list of members will be available at the A.C.R.L. desk and at the business meeting. We hope it will be possible to announce the result at the close of the business meeting. Please note we have more than one candidate for the offices of treasurer and general director, and that in each case one name only is to be checked.

*East* Arnaud C. Marts, president of Bucknell University, Lewisburg, Pa., has announced the gift of \$150,000 toward a new building

for Bucknell University Library. The building plans call for a \$350,000 structure.

A special endowment campaign has been instituted to raise \$750,000 for the Yale Law School Library to meet the conditions of the offer of John A. Hooper, Yale Law School '91, of \$250,000 toward a million dollar endowment.

Edward C. Starr, curator of the Colgate Baptist Historical Collection at Colgate University, Hamilton, N.Y., has completed a bibliography of Baptist authors, including little known items dating back to the seventeenth century and covering 65,000 authors. Mr. Starr is now endeavoring to secure a copy of each item for the Spear House on Colgate campus in which are already housed 150,000 pamphlets and 14,000 books relating to the Baptist denomination.

Columbia University Library, C. C. Williamson, director, recently held a convocation in celebration of the anniversary of the invention of printing in the Low Memorial Library building. Margaret B. Stillwell, librarian of the Annmary Brown Library in Providence, addressed the gathering on the importance of providing a refuge in this country for the precious collections of books and manuscripts in England and on the continent now threatened by war. Harry M. Lydenberg, director of the New York Public Library, also spoke on the importance of the printed page as a means of spreading our political, ethical, and religious ideas. A special exhibition of volumes of incunabula and early printing was held in the Low Library.

George Washington University Li-

## the Field

brary, Washington, John R. Mason, librarian, has provided in its new library building a large room with broad tables as a writing laboratory for students in English composition. The work is done under the direction of the library staff and the faculty of English composition.

The first year's service of the browsing room in Willard Straight Hall, the student union under the auspices of the Cornell University Library, Otto Kinkeldey, librarian, has just been concluded. There was an average attendance of over 1300 each week, and every two weeks a new exhibit was set up. During the coming year, it is planned to have a weekly reading hour on Sunday afternoons.

Yale University Library, Bernhard Knollenberg, librarian, held a special exhibition in February of the manuscripts and notebooks of Sinclair Lewis, recently presented to the Yale Collection of American Literature by the author. The exhibition was preceded by a lecture on Lewis by Professor Emeritus William Lyon Phelps, centered about the notebooks for *Babbitt*, *Arrowsmith*, *Elmer Gantry*, and *It Can't Happen Here*. The notebooks offer a view behind the scenes of the library workshop. Each contains as many pages as an average novel, crammed with minute details about people and places. Other items in this special exhibit included "Launcelot," Lewis' first published work which appeared in the *Yale Literary Magazine* of March 1904; *Hoboemia*, his first produced play; and many other interesting items including presentation copies of his books, photographs, and translations of his works in eight foreign languages.

The Grosvenor Library, Buffalo, Augustus H. Shearer, librarian, has recently received a special collection of Buffalo theater programs covering the years 1889 to 1900. One of the items included is the world premiere performance of *Sherlock Holmes* with William Gillette.

Brown University Library, Henry B. Van Hoesen, librarian, is noting a large increase in circulation due to the better library facilities of the rejuvenated John Hay Library building, reported in a previous issue, and especially to the university's new four-course program which provides for more outside reading, writing, and independent study. The library recently had on display an exhibition of documents, manuscripts, and books relating to the history of Rhode Island, including among the rare items a book written by Roger Williams in 1643 as a guide to the language of the Narragansett Indians.

A rare copy of the *Chester County Times* published at West Chester, Pa., and containing the first biography of Abraham Lincoln has been presented to the William L. Clements Library of American History at the University of Michigan by A. H. Greenly of New York City. Randolph Adams is in charge of the Clements library.

A student library committee including four representatives from the three upper classes has been organized at the Pennsylvania State College Library, Willard P. Lewis, librarian. The first proposal planned by the committee was a contest inviting students to propose lists of the ten most interesting books published in the United States prior to 1939 not now in the library. A prize was awarded for the best list. The committee also sponsored a list of student hobbies to be lent

by students for exhibition at the library. The Wednesday afternoon reading program in its eighth year drew an average attendance of seventy-five. Readings were given by faculty members and officers of the institution. The library is installing the McBee Keysort charging system which has seen such satisfactory use at Harvard University Library.

One of the nation's outstanding libraries on labor problems and legislation has been presented to New York University Library, Robert B. Downs, director, by the Labor Bureau, Incorporated, an independent organization founded twenty years ago for research and economic service to labor unions and civic organizations. Included in the collection are national and state labor reports, files of trade union publications, reports of proceedings at labor conventions, and a large collection of official documents, such as transcripts of congressional hearings and government labor department publications. There are also many books and pamphlets bearing particularly on wages, hours, and working conditions; studies of the cost of living; form budgets; and arbitration briefs.

In celebration of the printing anniversary, an exhibition was held early in the year at the John Carter Brown Library of Brown University, Lawrence C. Wroth, librarian, with material relating to each of the significant anniversaries. The display emphasized books published in Mexico, South America, and the United States. The John Carter Brown Library has 70 of the 200 books known to have been published in Mexico in the sixteenth century. South America's first printed materials were administrative documents, and the exhibition included the earliest known document dated 1584, an order

from King Philip II of Spain requiring the adoption of the calendar of Pope Gregory XIII. Two other rare volumes were a copy of the *Whole Book of Psalms*, commonly called the *Bay Psalm Book*, published in 1640; and a copy of *General Laws and Liberties of the Massachusetts Colony*, 1672.

Of interest to librarians is a typescript illustrated with photographs and bound in Samoan Tapa cloth giving a careful record in 116 pages of the remarkable library building designed and constructed on the principle of native architecture in American Samoa by Paul J. Halloran, Dartmouth '19. The book is the gift of the designer to Dartmouth College Library, Nathaniel B. Goodrich, librarian.

Harvard University Graduate School of Business Administration Library, Arthur H. Cole, librarian, has been greatly enriched by the gift of the George W. Kress Library on business and economics. This collection which includes more than 30,000 volumes, has been assembled in a special Kress Room and is said to be one of the three greatest collections on historical business and economics. The others are the Goldsmith collection at London and the collection at Columbia University assembled by Professor E. R. A. Seligman.

Harvard University Library, Cambridge, Mass., Keyes D. Metcalf, librarian, has opened in the Germanic Museum the new Faber du Faur Library containing a collection of more than 7000 rare German books including first editions of Martin Luther, Frederick the Great, and Goethe. Four centuries of German drama, poetry, and the novel are included in the scope of this collection. The earliest volume was published in 1494, and the latest, in 1870. The donor is Curt von

Faber du Faur, a German playwright and literary critic, who lived in Italy from 1931 until very recently when he came to America.

Seton Hill College Library, Greensburg, Pa., Sister Melania Grace, librarian, is experimenting with a survey of student recreational reading for the current academic year. So far, the percentage of blank student cards is about 15 per cent of the enrolment. Such students will be interviewed by the librarian in an endeavor to find out why they are not reading other than curricular materials.

At the exhibition celebrating the anniversary of printing held at Bard College Library, Annandale-on-Hudson, N.Y., Felix Hirsch, librarian, incunabula owned by the library were displayed, as well as many works printed by Aldus, Elzevir, Estienne, and representatives of the more famous private presses. The distinguished type designer, Frederic Goudy, gave the opening address and lent many rare items from his private collection.

The State Teachers College Library, Slippery Rock, Pa., Mrs. Alice E. Hansen, librarian, has set aside one of the rooms in its recently completed building as a Curriculum Materials Library. This collection will include state courses of study, educational bulletins, syllabi from Pennsylvania and other states, a textbook collection of several thousand volumes, and other miscellaneous materials.

The Newark Public Library, Beatrice Winser, librarian, announces that its reference assistants answered approximately 950,000 questions by telephone and at the information desks during 1939. Newark is in process of making an index to be added to the library's information file noting Abraham Lincoln's associations

with New Jersey and important New Jersey collections of Lincolniana.

Announcement has been made of the gift of 3000 to 4000 rare books, representative of the great works of English literature from the early days of printing to the nineteenth century, to the reference department of the New York Public Library, Harry Miller Lydenberg, librarian. In addition to the gift, made by Albert A. Berg in memory of his brother, Henry W., a trust fund has been established for the administration of the collection which will be installed in a special reading and research room. The New York reference department will also receive a large collection of books, manuscripts, and papers after the death of Mrs. E. S. Harkness under the will of her husband, Edward S. Harkness, the famous benefactor who died recently.

The Maine State Library staff, Augusta, Oliver L. Hall, librarian, has been invited by the college librarians of Maine to meet with them twice a year to discuss problems and to prevent duplication of research and duplication of expensive sets.

The Massachusetts State Library, Boston, Dennis A. Dooley, state librarian, has just received a gift of twenty large scrapbooks containing newspaper clippings collected by Calvin Coolidge before he entered the White House. With the collection were included manuscripts of speeches delivered by Coolidge and clippings relative to public questions and public persons in whom he was interested. The collection was presented by Congressman Foster Stearns of New Hampshire, formerly state librarian of Massachusetts.

The reference department of the Public Library, Bridgeport, Conn., Julian A. Sohon, librarian, has recently had on exhibition a large and unusually interesting

collection of pottery, the work of Leon Volkmar of Bedford, N.Y. For two years, this department has been given the award for outstanding participation in American Art Week sponsored by the American Artists Professional League.

Because of the European War, attention of scholars interested in eighteenth century English literature has been centered on the famous R. B. Adam Library relating to Samuel Johnson and his era at the University of Rochester. This collection, valued at a million dollars, has been lent to the university for an indefinite period. Requests from scholars and collectors for information and for photostatic and film copies have increased more than 25 per cent recently.

Providing for half  
a million volumes,  
17 miles of book-  
shelf space have recently been added to the University of Illinois Library, Urbana, in a new \$225,000 addition to the book-stack. The university has 1,175,700 volumes and is the largest state university library. As has been recently announced, Phineas L. Windsor is retiring this year as librarian and will be succeeded by Carl M. White, now librarian of the University of North Carolina, Chapel Hill. In addition to the libraries located on the main campus at Urbana, the university includes libraries of the college medical, dental, and pharmacy schools at Chicago. The medical library has recently received what is reputed to be the best private medical library in America from Dr. A. E. Hertzler of Lawrence, Kan., the famous "horse and buggy doctor."

The new library building of the State Teachers College, Winona, Minn., has been formally dedicated and named the

Maxwell Library in honor of the late president. The seating capacity of the new building is 250—one-half of the college enrolment—and the book capacity, 80,000 volumes. Mildred Engstrom is the librarian.

The Deering Library at Northwestern University, Theodore W. Koch, librarian, has been given the special collection of 2000 books representing the work of feminine writers and assembled by the National Council of Women under the leadership of its chairman of letters, Mrs. Grace Thompson Seton. Mr. Koch prepared a special catalog for this collection. The collection originally included 100 books exhibited at the International Congress of Women in 1933 and has since been expanded to include over 300 titles representing the work of the women of all nations.

Iowa State College Library, Ames, Charles H. Brown, librarian, is planning the erection of a temporary warehouse to store 150,000 volumes of the less used collections in the library, pending an appropriation for the building of new wings for the library. The warehouse will be of steel construction, and the stacks will be so built that they may be eventually transferred to the permanent wings. Consideration is being given to an experiment providing separation of the graduate library from the undergraduate library.

"Catalog Questions Answered" is the title of a permanent display spread out since the beginning of the academic year on the catalog counters of the general library of the State University of Iowa at Iowa City, Grace van Wormer, acting director. The counters have been covered with glass underneath which have been placed sheets giving explanations, in non-technical language, of catalog rules or

methods, together with illustrations.

In January 1940 the rejuvenated library building at Simpson College Library, Indianola, Iowa, Inis I. Smith, librarian, was reopened with many important and enlarged facilities. Stack provision will now accommodate 48,000 volumes, an increase of 50 per cent; and the reading room seating capacity has been doubled—all of this for an expenditure of approximately \$8000.

University of Missouri Library, Columbia, Benjamin Powell, librarian, held a special exhibit of 23 paintings of prominent American artists in January, including five paintings by John Steuart Curry, two by George Groz, who is noted for his picturing of the despair and chaos in Germany after the World War, and others by Doris Lee, Hobson Pittman, and several other outstanding artists.

University of North Dakota Library, Grand Forks, Della Mathys, librarian, is developing a Blue Key Library of books by alumni and faculty members. The latest volume to be added is the most recent work of Vilhjalmur Stefansson, *Iceland, the First American Republic*, describing that country which has had representative government since 930 A.D.

Kathryn N. Miller, cataloger at the University of Missouri Library, Columbia, and Marietta Daniels, head of the circulation department at Washington University Library, St. Louis, Mo., will be editor-in-chief and business manager, respectively, of the new *Missouri Library Association Quarterly* to be published by the association. There will be a number of special sections, including one devoted to college and university libraries.

Ohio State University Library, Columbus, Earl N. Manchester, librarian, has received as a gift the personal library of

the late George F. Arps, long a member of that faculty. The collection is rich in the fields of education and psychology and includes outstanding works in German and French as well as English.

Two hundred unusual volumes in the fields of the Romance and Germanic languages have been given to the library of Hastings College, Hastings, Neb., Marguerite Nesbit, librarian, from the personal library of Dorothy Buck, formerly of the Hastings faculty.

Flora Stone Mather College Library, Western Reserve University, Cleveland, Elizabeth Richards, librarian, has recently opened a "playback" room with the cooperation of the music and speech departments. By the use of the new phonographic equipment with headphones, students may hear recordings of their own voices, or the correct pronunciation of foreign languages.

John Crerar Library, Chicago, J. Christian Bay, librarian, granted interlibrary loans during 1939 to 428 institutions located in all parts of the United States and Canada on 2401 requests and involving 2914 volumes. The library borrowed only 50 items from other libraries.

Tulane University Library, New Orleans, La., Newcomb College Library, and the Howard Memorial Library will be housed together in a new \$500,000 building, construction of which has just been started on the Newcomb College section of the campus. The building will have complete air conditioning and insulation against sound, moisture, heat, and cold. Other special features include a room for the reading, storing, and possible production of microfilm; a walled enclosure outside the build-

ing for outdoor reading; an attractive and comfortable indoor browsing room; and several special collection rooms, including one for the Howard Memorial Collection which will be shelved separately. Robert J. Usher, Howard Memorial librarian, will be director of the new combined library.

University of North Carolina Library, Chapel Hill, Carl M. White, librarian, is to receive, as a gift from Archibald Henderson, his special personal collection of materials dealing with the life and career of George Bernard Shaw. Presentation of the gift is to coincide with the university's sesquicentennial celebration, beginning this year and continuing through 1945. Dr. Henderson, recognized as Shaw's chief biographer and the greatest authority on his life and works, has spent thirty-five years in accumulating the collection to be presented. All of the works included will be autographic, containing some inscriptions appropriate to the work written and signed by the author.

The reference department of the Jacksonville (Fla.) Public Library, Joseph Marron, librarian, has completed a subject index and illustration index of the *Daughters of the American Revolution* monthly magazine from 1908 to date. This department has also completed a family index of all family histories and genealogies in 600 books in its collection. Work was done by Work Projects Administration clerks supervised by the reference staff.

*Southwest* Texas Christian University Library, Fort Worth, Mrs. Bertie H. Mothershead, librarian, is sponsoring a group of pre-library science undergraduates and is planning meetings for them once a month with addresses by

prominent librarians from Texas and the southwest. This library has also recently opened a special collection room for the literature of the southwest. The walls are decorated with a border of cattle brands and paintings of southwestern scenes. The book collections include complete files of journals and books from that region.

The Oklahoma Agricultural and Mechanical College Library, Stillwater, reports the installation of a Curriculum Laboratory for students in education in which are placed copies of all textbooks authorized for use in Oklahoma schools. This library has also set up a rental shelf of current popular fiction and nonfiction. Payments for book rentals and library fines are made through the purchase of coupon books which are secured at registration time.

Southeastern State Teachers College Library, Durant, Okla., Mrs. Maude Cowan, librarian, has begun the maintenance of a traveling library, sending books to the rural schools in the southeastern district.

University of Texas Library, Austin, Donald Coney, librarian, has just received, as a gift from Mrs. Charles H. Mills of Corsicana, two large scrapbooks illustrating the public life of the late Colonel Roger Q. Mills, one-time Texas senator. These scrapbooks have been added to the special Mills Collection consisting of some 600 items about the senator which are in turn a part of the Texana Collection, the state's outstanding repository of material about Texas.

*Far West* Mills College Library, Mills College, Calif., Mrs. Evelyn S. Little, librarian, has just completed an addition to its present building

to provide for current expansion. The wing will provide shelving for 35,000 volumes and includes, besides stack space, administrative offices, workrooms and staff rooms at a total cost of \$13,200. A special exhibition relating to the anniversary of printing "from Gutenberg to Grabhorn" was held in the art gallery under the joint auspices of the library and art department with books chosen from the library's own treasure collections, supplemented by incunabula and other rare books lent by libraries in the Bay region. In connection with the exhibition, talks and addresses were given at various times—one by Joseph M. Gleason, of the San Francisco College for Women, entitled "The Hierarchy of Early Printers," and a radio address by Dr. Little entitled "Twenty-six Lead Soldiers—A Salute to Printers."

Washington State College Library, Pullman, W. W. Foote, librarian, has received as a gift two truckloads of books from the Argentine Republic dealing with history, politics, economics, social, and cultural development. It has also received from Mrs. Harriett Ward of Wenatchee two very rare volumes—*Detailed Account of Receipts and Expenditures Kept by a Merchant in New York City from the Years 1793 to 1816* and *The Seaman's Daily Assistant* published in London in 1778. This library has recently received 13 valuable original manuscripts and more than 1900 volumes as the result of purchases made in Spain. The collection largely deals with the history of Central America and the West Indies. The earliest of the original manuscripts is dated 1526 while several others are from the same general period. Included in the group is a valuable study of resources of Louisiana territory made about 1785.

The collection was made possible through funds received from the Washington State College Friends of the Library Association.

The private, public, and business letters of Adolph Sutro have come into the possession of the Bancroft Library of the University of California, Herbert I. Priestley, librarian. The material reveals many of the outstanding happenings in the romantic and economic history of San Francisco, Virginia City, and the Comstock Lode.

The reference staff of the San Diego Public Library, Cornelia D. Plaister, librarian, has been indexing since January 1, 1930, the *San Diego Union*, files of which extend back, with its predecessors, to May 29, 1851.

Scripps College Library, Claremont, Calif., Dorothy M. Drake, librarian, is experimenting with a new plan of imposing no fines and no time limits for the return of books, reserve books excepted. In exchange for the privilege, the student council has accepted on behalf of the students the responsibility for returning books as soon as they are through with them or relinquishing the title if requested by some one else. Scripps College Library is also dividing its card catalog into two sections: one an author-title file, the other, subject.

Francis S. Bachelder, Dartmouth '39, has been appointed assistant in the reference department at Dartmouth College Library, Hanover, N.H.

Leland D. Baldwin, formerly connected with the library of the Western Pennsylvania Historical Society and later in charge of the University of Pittsburgh Press, has been appointed acting librarian

of the University of Pittsburgh, succeeding J. Howard Dice whose death was noted in March. Mr. Baldwin is the author of a number of recent books about Pittsburgh and western Pennsylvania.

Helen Bennett, librarian of the Education Seminar Library at the University of Minnesota, has been appointed librarian of Duluth Junior College, Duluth, Minn.

Mildred Bennett, Minnesota '35, has been appointed librarian at Gustavus Adolphus College, Saint Peter, Minn.

Mrs. Mildred H. Brode, formerly a supervisor of the spectroscopic project at Massachusetts Institute of Technology, is now assistant in the catalog department at Dartmouth College Library, Hanover, N.H.

Donald T. Clarke, Columbia '36, formerly in the Economics Division of the New York Public Library, has been appointed assistant librarian of the Harvard Graduate School of Business Administration, Boston.

Theodore Cutler, Minnesota '39, has been appointed an assistant in reference and circulation at the University of Missouri Library, Columbia.

Elizabeth B. Fry, Carnegie '39, is serving as substitute assistant librarian at Slippery Rock State Teachers College, Slippery Rock, Pa., for Ruby Frampton who is on leave because of illness.

Bertha Hughes, Illinois '38, has been appointed cataloger in the University of Iowa Library, Iowa City. Miss Hughes was formerly head of the catalog department at the Utah State Agricultural College, Logan. She succeeds Elizabeth Robb who resigned to become assistant in the fine arts department of Enoch Pratt Free Library at Baltimore.

Marianne Jelinek, formerly a teacher of bookbinding and leather work in Vien-

na, Austria, has become a specialist in book repairing at the Dartmouth College Library Bindery in Hanover, N.H.

Mrs. Oliver L. Lilley, formerly in the catalog department of the Dartmouth College Library, is now librarian of the Tuck School of Administration and Finance at Dartmouth.

Helena D. McGrew, Pratt Institute, formerly in the Theater Library of the New York Public Library, has been appointed to the Theater Library at Dartmouth College.

Fulmer Mood, librarian at the University of Redlands Library, Redlands, Calif., will lecture at the School of Librarianship at the University of California at Los Angeles during the summer of 1940.

Margaret Nichol森, librarian of the State Teachers College Library at Bemidji, Minn., has resigned to take advance work at the Graduate Library School, University of Chicago. Miss Nichol森 has been succeeded by Eileen Thornton, formerly on the staff of the University of Minnesota Library.

Ellen Page, librarian of the Peter Aldred Memorial Room at the University of Pittsburgh, has resigned her position to join the staff of the children's department of the New York Public Library.

Mrs. Shirley Gale Patterson, formerly in the catalog and circulation departments at Dartmouth College Library, is now the first English department librarian to have charge of the special library in Sanborn English House at Dartmouth.

Hazel Rea, in charge of cataloging at the University of Redlands Library, Redlands, Calif., resigned from that position and is now an assistant on the staff of the University of Southern California Library in Los Angeles.

Homer E. Robbins has recently been

appointed director of the Library at Pomona College, Claremont, Calif., in succession to Ralph H. Parker who has gone to the University of Georgia. Dr. Robbins is also professor of classical languages and literatures at Pomona.

John R. Russell, head of the catalog division in the National Archives at Washington, has been appointed librarian at the University of Rochester succeeding Donald B. Gilchrist, deceased. Mr. Russell was formerly on the staff of the New York Public Library and the University of Michigan Library and spent a year in Europe as fellow in librarianship of the General Education Board.

Mildry H. Sluth, Washington '38, has resigned as junior librarian in the catalog division of the University of Washington Library to accept a civil service appointment as senior translator in the U. S. Navy Department.

Mortimer Taube, formerly at Rutgers University Library, has been appointed head of the order department at Duke University Library, Durham, N.C.

Maxwell O. White, Columbia '39, has been appointed superintendent of serials and exchange at the University of Iowa Library, Iowa City. Mr. White had previously been circulation assistant at the College Library of Columbia University in New York City. He succeeds Theodore S. Bland who resigned to accept the position of junior librarian in the Office of the Chief Engineers, U. S. Army, Washington.

Caroline Whittemore of the reclassification department of Dartmouth College Library will teach classification at the Columbia School of Library Service for the year 1940-41.

Elizabeth Whittlesey has resigned as acquisitions librarian at Carleton College

Library, Northfield, Minn., to accept a position on the staff of the Davenport (Iowa) Public Library. She is succeeded by Elizabeth Eggleston, Columbia '38.

Adelaide P. Winslow, N.C. '39, is now assistant in the circulation department of Dartmouth College Library.

The following reporters help to make possible news from the field:

*College and University Libraries*

- Maine, New Hampshire and Vermont—Louis Ibbotson, University of Maine, Orono
- Massachusetts, Rhode Island, and Connecticut—Margaret Hazen, Massachusetts Institute of Technology Library, Cambridge
- New York City—Nelson McCombs, Washington Square Library, New York University, New York City
- Eastern New York—Helmer Webb, Union College Library, Schenectady, N.Y.
- Western and Northern New York—Wharton Miller, Syracuse University Library, Syracuse, N.Y.
- Eastern Canada—W. S. Wallace, Toronto University, Toronto, Ontario
- New Jersey—Zaidee Brown, New Jersey State Teachers College Library, Upper Montclair
- Eastern Pennsylvania—Herbert Anstaett, Franklin and Marshall College Library, Lancaster
- Western Pennsylvania—Miriam Grosh, Geneva College, Beaver Falls
- Northern Ohio—Elizabeth M. Richards, Flora Stone Mather College Library, Cleveland
- Ohio—Edward A. Henry, University of Cincinnati, Cincinnati
- Indiana—Hazel Armstrong, Indiana State Teachers College Library, Terre Haute
- Illinois and Iowa—Isabelle Clark, Grinnell College Library, Grinnell, Iowa
- Michigan—Charles V. Park, Central State Teachers College Library, Mount Pleasant

Wisconsin—Anna Tarr, Lawrence College Library, Appleton  
 Nebraska and Minnesota—Emma Wiecking, State Teachers College, Mankato, Minn.  
 Kansas, Missouri, and Arkansas—David Jolly, Stephens College Library, Columbia, Mo.  
 Virginia, North Carolina, and South Carolina—Katherine Skinner, University of North Carolina Library, Chapel Hill, N.C.  
 Georgia and Florida—Edna R. Hanley, Agnes Scott College Library, Decatur, Ga.  
 Tennessee, Kentucky, Mississippi and Alabama—Mary E. Baker, University of Tennessee Library, Knoxville  
 Colorado, Utah and Wyoming—Ralph E. Ellsworth, University of Colorado, Boulder  
 Texas and Oklahoma—Alexander Moffit, University of Texas, Austin  
 California and Nevada—Christian Dick, University of Southern California, Los Angeles  
 Washington, Oregon and Idaho—Charles W. Smith, University of Washington, Seattle  
 Arizona and New Mexico—William H. Carlson, University of Arizona Library, Tucson

British Columbia and Western Canada—John Ridington, University of British Columbia Library, Vancouver

*Reference Libraries and Reference Departments of Public Libraries*

East—Jesse Cross, Montague Branch, Public Library, Brooklyn

Middle West—Mildred Boatman, Public Library, St. Louis

Florence Gifford, Public Library, Cleveland

South—Bess McCrea, Enoch Pratt Free Library, Baltimore

Far West—Elizabeth Henry, Public Library, Seattle

Large Reference Libraries—

Mildred Ross, Grosvenor Library, Buffalo

Lucille Alm Tolman, John Crerar Library, Chicago.

WILLARD P. LEWIS, *Secretary*

*Association of College and Reference Libraries*

*Pennsylvania State College Library*

State College, Pa.

NOTE: The editors of *College and Research Libraries* are greatly indebted to the Inter-collegiate Press Bulletin Service of New York City for a number of items.

The editors will be glad to receive current items relating to college, university, and reference libraries and reference departments of public libraries for publication. Such items may be sent to your district reporter or to the secretary.

# PROPOSED REVISION OF THE A.C.R.L. CONSTITUTION AND BY-LAWS

At its meeting of December 27, 1939, the Board of Directors of the Association of College and Reference Libraries instructed the association's Committee on Constitution and By-Laws to prepare a new Constitution and by-laws based on the existing by-laws but in line with recommendations of the third Activities Committee of the American Library Association. The committee, since its appointment, has withheld action on various recommendations referred to it by members through the secretary of A.C.R.L. in view of impending large changes in the structure of its parent organization, the American Library Association. It has now embodied such of these recommendations as are consistent with the third Activities Committee recommendations in the following tentative draft of a new Constitution and by-laws.

This draft is tentative. It is subject to revision at a meeting of the committee in Cincinnati during the annual conference. It is published here with the expectation and hope that advice will come to the committee from members of the A.C.R.L. Suggestions for improvement may be sent to the chairman, in care of the University of Texas Library, Austin. Two documents should be read in conjunction with this tentative draft: the present A.C.R.L. by-laws (*A.L.A. Bulletin* 32: 812-15, Oct. 15, 1938) and the "Final Report of the Third Activities Committee," *Ibid.* 33: 782-804, Dec. 1939).

DONALD CONEY, *Chairman*  
*For the Committee*

## Proposed Constitution

### *Article I. Name*

Sec. 1. The name of this organization shall be "The Association of College and Reference Libraries, a division of the American Library Association." (The word "college" is understood to include college and university. The term "reference libraries" is used to include such libraries as the Library of Congress, the John Crerar Library, the

Newberry Library, the reference department of the New York Public Library, and the reference departments of other public libraries.)

### *Article II. Object*

Sec. 1. The object of the association shall be to promote library service and librarianship in the kinds of libraries enumerated in Article I. The association shall direct and carry on a program of activities to advance (a) the standards of library service, in the broadest sense, in these kinds of libraries, and (b) the continued professional and scholarly growth of those engaged in work in these libraries.

### *Article III. Relationship to A.L.A.*

Sec. 1. This association is organized as a division of the American Library Association under the Constitution and by-laws of that Association and its Constitution and by-laws (and any amendments thereto) are binding upon this association, insofar as they relate to divisions of the American Library Association.

### *Article IV. Membership*

Sec. 1. *Personal Members.* Any person interested in, or associated with, the work of the kinds of libraries enumerated in Article I may become a member of this association by becoming a member of the American Library Association and by complying with other conditions prescribed in the by-laws.

Sec. 2. *Institutional Members.* Any library of the kinds enumerated in Article I, or any other institution or organization approved by the Board of Directors, may become an institutional member by becoming an institutional member of the American Library Association, and by complying with other conditions prescribed in the by-laws.

Sec. 3. *Contributing and Sustaining Members.* Any person or institution eligible to membership may become a contributing or sustaining member upon payment of the annual sums provided in the by-laws.

Sec. 4. *Honorary Members.* On nomination of the Board of Directors, honorary members may be elected by two-thirds vote of the members present at any annual meeting of the association. Members of foreign library associations and those outside the library profession who have consistently aided the kinds of libraries enumerated in Article I are eligible to election as honorary members. Honorary membership shall be for life, subject to Sec. 5.

Sec. 5. *Suspension and Reinstatement.* The membership of any individual or institution may be suspended by a two-thirds vote of the Board of Directors. A suspended member may be reinstated by a three-fourths vote of the board.

#### *Article V. Officers*

Sec. 1. *Officers and Duties.* The officers of the association shall be a president, a vice president, a secretary, and a treasurer, who shall perform the duties usually attached to these offices.

Sec. 2. *Terms.* The president, vice president, and treasurer shall be elected from the membership of the association and shall serve for one year or until their successors are elected and qualified. The secretary shall be elected from the membership of the association and shall serve for three years, or until his successor is elected and qualified.

Sec. 3. *President-elect.* The vice president shall be the president-elect, and shall succeed to the office of president at the end of the president's term.

Sec. 4. *Representation.* The persons who are officers at any one time shall be chosen so as to represent as many of the various interests and groups in the association as is possible.

#### *Article VI. Board of Directors*

Sec. 1. *Duties and Authority.* The Board of Directors shall have general oversight and direction of the affairs of the association, and shall perform such specific duties as may be given to it in the Constitution and by-laws. It shall conduct all business pertaining to the association as a whole between annual and other meetings of the

association, and shall have authority to make decisions for the association during the periods between all meetings. It shall decide upon the expenditure of all funds belonging to the association as a whole, and shall be authorized to allot such funds to sections and committees.

Sec. 2. *Members.* The board shall consist of the president, vice president, retiring president, secretary, treasurer, three directors at large, and the directors elected by sections. The chief officer (or, in his absence, the vice chief officer, or the retiring chief officer, in this order) of each section is an ex officio member without vote.

Sec. 3. *Terms.* The directors at large and directors representing sections shall be elected from the members of the association for three-year terms, which terms shall overlap so as to insure continuity of policy.

#### *Article VII. Meetings*

Sec. 1. *General Meetings.* The association shall hold an annual conference at such place and time as may be determined by the Board of Directors. Meetings may be called for any times by the board.

Sec. 2. *Section Meetings.* Meetings of the sections shall be held at the time of the annual conference, and may be called for other times by the chief officer or other controlling agency of any section with the approval of the Board of Directors.

Sec. 3. *Admission to Meetings.* General meetings are open to all interested in the work of the association. Sections may, with the approval of the Board of Directors, hold closed meetings.

#### *Article VIII. Sections*

Sec. 1. *Creation.* Any group of twenty or more members of the association, representing a field of activity in general distinct from those of then existing sections, may organize a section upon receiving approval from the Board of Directors. Sections shall be composed only of association members.

Sec. 2. *Representation on the Board of Directors.* Any section of 50 or more members shall elect from its voting membership one representative on the Board of Directors.

Sec. 3. *Autonomy and Authority.* Each section shall, with the approval of the Board of Directors, have autonomy in, and responsibility for, its own affairs and the expenditure of funds assigned to it by the Board of Directors. Each section may close its meetings to all but its own members. It shall have power to elect its own officers, to appoint committees relating to its own affairs, and to nominate its own representatives on American Library Association committees.

Each section may organize subsections on a subject, geographical, or other basis.

When conflicts of interest arise between sections, the questions shall be referred to the Board of Directors for decision.

Sec. 4. *Selection of Section and Allocation of Vote.* Members of the association may select the section or sections with which they wish to affiliate. A member affiliating with more than one section must establish his right to vote for sectional officers and director by designating the particular section in which he wishes to exercise this right.

#### *Article IX. By-Laws*

Sec. 1. *Adoption and Amendment.* By-laws may be adopted and amended by a majority vote of the members of the association present at any general session of any annual conference, upon a written recommendation of the Committee on Constitution and By-Laws appointed by the president.

#### *Article X. Amendments*

Sec. 1. This Constitution may be amended by a two-thirds vote of members present at any general session of two successive annual conferences not less than four months apart, upon a written recommendation of the Committee on Constitution and By-Laws appointed by the president, provided that notice of the proposed amendments is published in the official publication of the association not less than one month before final consideration.

### Proposed By-Laws

#### *Article I. Dues*

Sec. 1. *Personal Members.* Dues for a personal member shall be the allotment to

which the association is entitled from the American Library Association. Each personal member of the association must designate the association as the division of the American Library Association to receive allotment of American Library Association dues whenever he belongs to a class of American Library Association members from whose dues allotments are made.

Sec. 2. *Institutional Members.* Dues for an institutional member shall be the allotment to which the association is entitled from the American Library Association. Each institutional member of the association must designate the association as the division of the American Library Association to receive allotment of American Library Association dues whenever such allotments are made.

Sec. 3. *Contributing and Sustaining Members.* The annual dues for contributing members shall be \$25; and for sustaining members, \$100.

Sec. 4. *Honorary Members.* There shall be no dues for honorary members.

Sec. 5. *Time Payable.* All membership dues, other than those taking the form of American Library Association allotments, are payable annually to the treasurer during the first month of the fiscal year.

Sec. 6. *Delinquency.* Members whose dues are other than American Library Association allotments and which are unpaid on the first day of the third month of the membership year, and who continue delinquent for one calendar month after notice of such delinquency has been sent, are thereby dropped from membership. Dropped members are automatically reinstated on payment of dues for the year within which payment occurs.

#### *Article II. Nominations and Elections*

Sec. 1. *Committees.* A committee to nominate candidates for elective positions to be filled for the association as a whole shall be appointed by the vice president (president-elect), with the approval of the president, at such time as to enable this committee to meet during the annual conference preceding the one at which elections are to be made from the nominees.

This committee shall, as far as possible, represent the various groups and interests of the association.

It is the duty of this committee to select the ablest persons available for the positions to which nominations are to be made. In making its selection the committee shall keep in mind the following objectives: (a) the importance of developing leaders among the younger members of the association; (b) the desirability of rotating important offices among the various sections composing the association; (c) the necessity of securing a Board of Directors on which all sections will have as equal a number of representatives as is possible at any one time.

Candidates for elective positions for sections shall be chosen as each section determines.

*Sec. 2. Reports.* The Nominating Committee shall report nominations to the secretary not less than six months before the annual conference at which nominees are to be considered. Nominations shall be published by the secretary in the official publication of the association not less than three months before the annual conference.

*Sec. 3. Nominations by Others.* Nominations other than those by the nominating committees, signed by not less than ten members of the association, shall be filed with the secretary not less than two months before the annual meeting and must be accompanied by written consent of these nominees.

*Sec. 4. Right to Vote.* All members of the association shall be eligible to vote on the elective positions of the association.

Only members with right to vote in the section concerned shall vote for its officers and the director who will represent that section on the Board of Directors.

*Sec. 5. Elections.* (a) Association. Elections to elective positions for the association as a whole shall be made by mail vote in such manner as the Board of Directors shall determine, provided that arrangements shall be made to insure the inclusion of sealed and qualified votes cast at the annual conference by any member in attendance whose ballot has not already been received. Announcement of elections shall be made only after these votes have been counted.

The candidate receiving the largest number of votes shall be elected. In case of a tie vote the successful candidate shall be determined by lot.

(b) Sections. Elections to elective positions for sections shall be made as each section determines.

The election of directors representing sections must be reported in writing by a section's retiring chief officer to the secretary of the association before the adjournment of the annual conference. Any section failing so to report such election by this time shall lose its right to be represented on the board for the following elective year.

The election of chief officers of sections, and vice chief officers, if any, shall be reported to the secretary in the same way and at the same time.

#### *Article III. Quorum*

*Sec. 1. Board of Directors.* A majority of the voting members of the Board of Directors shall constitute a quorum.

*Sec. 2. Association.* Fifty members shall constitute a quorum of the association for the transaction of all business except elections to the elective positions of the association.

#### *Article IV. Committees*

*Sec. 1. Authorization.* Committees of the association as a whole shall be authorized by action of the association or the Board of Directors, except as otherwise provided in the Constitution and by-laws.

*Sec. 2. Appointment of Committee Members.* Committee members shall be appointed by the president (and he must appoint them) unless it is otherwise provided in the action authorizing the committee or in the Constitution and by-laws.

*Sec. 3. Discontinuance.* A committee may be discontinued only by the agency authorizing it.

#### *Article V. Vacancies*

*Sec. 1. Elective Positions.* Appointments to fill vacancies in elective positions of the association as a whole (except president and vice president) shall be made by the Board

of Directors for the duration of the term of the office when that term is not more than one year. When the term exceeds one year, appointment shall be made until the next annual conference.

A vacancy in the office of president shall be filled, for the remainder of the term, by the vice president. This succession shall not prevent a person who succeeds to the presidency because of vacancy, from serving his normal term as president the next year, as is provided in the Constitution.

A vacancy in the office of vice president can be filled only by election as provided in the by-laws.

If vacancies occur in the offices of president and vice president within the same term, the Board of Directors shall elect as president one of the directors or the directors at large for the remainder of the term. At the next annual conference a president and a vice president shall be elected.

Vacancies on the Board of Directors shall be filled by election at the next annual conference after the vacancy occurs.

Appointments to fill vacancies on a committee of the association as a whole shall be made by the president, unless otherwise provided in the action authorizing the committee, or in the by-laws.

#### *Article VI. Years*

Sec. 1. *Membership Year.* The member-

ship year of the association shall be the calendar year.

Sec. 2. *Fiscal Year.* The fiscal year of the association shall be the calendar year.

Sec. 3. *Elective and Appointive Year.* The term of office for elective and appointive positions of the association filled annually shall be the period beginning with the adjournment of the annual conference and ending with the adjournment of the next succeeding annual conference. Terms of office for elective positions occupied longer than one year shall be calculated from the adjournment of the annual conference.

This by-law shall not apply to the term of office of any person elected by the association to represent it on the American Library Association Council, or on any other American Library Association body, which may have terms of office differing from terms specified in these by-laws. In such cases the term specified by the American Library Association shall prevail.

#### *Article VII. Rules of Order*

Sec. 1. The rules contained in Roberts' *Rules of Order* shall govern the association in all cases to which they are applicable, and in which they are not inconsistent with the Constitution and by-laws.