are either ignored, or, at best, granted summary attention. No attempt is made to isolate the components of the existing bibliographic maze; nor are the expected benefits of the proposed machine-readable index delineated in any detail. To cite but one example: libraries' inability to cope with the filing of analytics is identified as a major problem in bibliographic control; and yet, the extent to which the proposed machine-readable index would alleviate the need to continue filing analytics in public catalogs is not discussed.

Four appendices are added to the body of the text:
1. The United States Government as microform publisher.
3. American university presses that plan to publish microforms.
4. A microform bibliography, with the cooperation of Suzanne Dodson and Laura L. Jennings.

Appendices 1 and 3 appear to be largely superfluous. Appendix 2 is a brief outline, showing "a possible method of using the computer and associated hardware devices to produce one or more indexes to be used as a finding tool to the material contained in microsets."

Appendix 4 represents the book's principal contribution. Although the authors confide their misgivings at including the microform bibliography in their final report, being "woefully aware of its shortcomings both in admissions and omissions," the bibliography does constitute a useful tool; 493 items are listed, subdivided in four categories:
1. Catalogs and Lists.
2. Collections and Series.
3. Manuscripts and Archival Collections.

A good index, and a bibliography of related literature, complete the volume.

While Bibliographic Control of Microforms contains some valuable bibliographic data, nevertheless, the book in no way fulfills the reader's expectation of a systematic examination of the subject under study.—S. Micha Namewirth, Assistant University Librarian, Collection Development, University of California, Berkeley.

OTHER BOOKS OF INTEREST TO ACADEMIC LIBRARIANS


Hegener, Karen C., ed. Annual Guides to Graduate and Undergraduate Study, 1973. New Jersey: Peterson's Guides, Inc. $75.00 per set. (8-volume set, individual books also available.)


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The following abstracts are based on those prepared by the Clearinghouse for Library and Information Sciences of the Educational Resources Information Center (ERIC/CLIS), American Society for Information Science, 1140 Connecticut Ave., N.W., Suite 804, Washington, DC 20036.

Documents with an ED number may be ordered in either microfiche (MF) or hard copy (HC) from ERIC Document Reproduction Service, LEASCO Information Products, Inc., P.O. Drawer O, Bethesda, MD 20014. Orders must include ED number and specification of format desired. A $0.50 handling charge will be added to all orders. Payment must accompany orders totaling less than $10.00. Orders from states with sales tax laws must include payment of the appropriate tax or include tax exemption certificates.

Documents available from the National Technical Information Service, Springfield, VA 22151 have NTIS number and price following the citation.


This collection of documents contains the following: (1) Proposal to Implement a Plan to Create a Retrospective Union Catalog of Books Based on Library of Congress Card Numbers in Selected Louisiana Libraries Using a Computer to Sort and Print the Numbers; (2) Proposal to Create a Retrospective Union Catalog of Books in Participating Louisiana Libraries Based on Library of Congress Card Numbers Using the Computer to Sort and List the Numbers in Printed Form; (3) A One Million Volume Computer Output Microfiche Numerical Union Catalog in Louisiana, with a Statistical Summary; and, (4) Predicting Title Multiplication (Overlap) in a Union Catalog of Sixteen Louisiana Libraries Using Regression Analysis.


This collection of documents contains the following: (1) A Least Squares Polynomial Exponential Model for the Multiplication of Books in Sixteen Libraries; (2) Sample Letter of Agreement; (3) Instructions for Keypunching LC Numbers; (4) Estimated Times for Keypunching and Processing Data by Computer; (5) LNR Source Program Listings and Documentation; (6) System Flow Charts; Sample Output; and (7) LNR: Numerical Register of Books in Louisiana Libraries. First Computer Output Microfiche Edition.

Managing the ERIC Data Base. (Technical and Managerial Considerations in Operating a Computerized Information Processing Center in Support of a Multi-Disciplinary Network.) By W. T. Brandhorst, ERIC Processing and Reference Facility, Bethesda, Md. 1972. 34p. (ED 069 303, MF—$0.65, HC—$3.29).

The Educational Resources Information Center (ERIC) system and the ERIC Processing and Reference Facility are briefly discussed as introductory and background material to this paper on the technical and managerial aspects of operating an information processing center. The following topics are covered under the subject of managing the ERIC data base for dissemination: file protection, maintaining a dynamic data base, file analyses, a documentation package, file availability, customer relations, access tools, and schedule adherence. Communication, coordination, and monitoring and feedback problems of networking are discussed. Various forms used in the ERIC system and statistical information about the data base are appended.

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